

Baconstown NS Pupil Enrolment Form

Application for Admission of New Pupil for: _____ (year)

Class Joining : **Mainstream** ☐ **Special Class** ☐

Name of Previous School (If not joining Junior Infants): _____

Part 1: Biographical Details

Name of child (in English): _____

Name of child (in Irish): _____

Birth Cert Name (if different to above): _____

Sex: _____ Male / Female

PPSN Number of child: _____

Child's date of birth: ____/____/____

Address: _____

Eircode: _____

Nationality: _____

(In the case of dual citizenship where Irish is one, please choose Irish)

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?
Yes ☐ No ☐

Parents /Guardians name(s): (1) _____

(2) _____

Mother's maiden name: _____

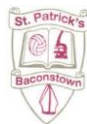
Parents /Guardians contact numbers: (1) _____

(2) _____

Email address: _____

Emergency contact number (e.g. childminder) _____

Parents /Guardians occupation(s): _____



Name of Pre-school (if any): _____

Number of years in pre-school: _____

Total number of children in family: _____

Place in family (e.g. first / second child): _____

Names and class(es) of siblings in the school (if any): _____

Name & address of family doctor: _____

Does any legal order under family law exist that the school should know about? _____

Have you attached a copy of (a) birth cert (b) baptism cert? _____

Other information – is there any illness, condition or allergy which may affect your child's full participation in the school's activities? _____

The information collected on this form will be held by St Patrick's National School in manual and/or in electronic format. The information will be processed in accordance with the Data Protection Act, 1988 and the Data Protection (Amendment) Act, 2003.

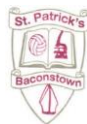
The purpose of holding this information is for administration purposes and to facilitate the school in meeting the student's educational needs etc.

Disclosure of any of this information to statutory bodies such as the Department of Education and Skills or its agencies will take place only in accordance with legislation or regulatory requirements. Explicit consent will be sought from Parents/Guardians or students aged 18 or over if the school wishes to disclose this information to a third party for any other reason.

Parents/Guardians of students and students aged 18 or over have a right to access the personal data held on them by the school and to correct it if necessary.

I consent to the use of the information supplied as described.

Signed: _____ **(Parent / Guardian)** **Date:** _____



PART 2 (Optional Information)

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are sensitive personal data categories under Data Protection legislation. These questions are optional. While these questions are optional, the information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Enhanced capitation in respect of pupils who are members of the Traveller Community will be paid to schools on the basis of the answers to this question. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

To which ethnic or cultural background group does your child belong (please tick one)? (Categories based on the Census of Population)

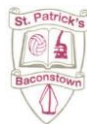
- | | | | |
|--------------------------------|--------------------------|---|--------------------------|
| White Irish | <input type="checkbox"/> | Any other White Background | <input type="checkbox"/> |
| Asian or Asian Irish - Chinese | <input type="checkbox"/> | Asian or Asian Irish - Any other Asian background | <input type="checkbox"/> |
| Other (inc. mixed background) | <input type="checkbox"/> | No consent | <input type="checkbox"/> |

What is your child's religion?

- | | | | | | |
|--------------------------------------|--------------------------|--|--------------------------|-----------------|--------------------------|
| Roman Catholic | <input type="checkbox"/> | Church of Ireland
(inc. Protestant) | <input type="checkbox"/> | Presbyterian | <input type="checkbox"/> |
| Methodist, Wesleyan | <input type="checkbox"/> | Jewish | | Muslim(Islamic) | <input type="checkbox"/> |
| Orthodox
(Greek, Coptic, Russian) | <input type="checkbox"/> | Apostolic or Pentecostal | <input type="checkbox"/> | Hindu | |
| Buddhist | | Jehovah's Witness | <input type="checkbox"/> | Lutheran | <input type="checkbox"/> |
| Atheist | <input type="checkbox"/> | Baptist | <input type="checkbox"/> | Agnostic | <input type="checkbox"/> |
| Other Religions | <input type="checkbox"/> | No Religion | <input type="checkbox"/> | No Consent | <input type="checkbox"/> |

I consent for the sensitive personal data in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____ (Parent / Guardian) Date: _____



This application must be accompanied by:

A copy of your child's birth certificate
Proof of address (utility bill etc dated within last 6 months)

Checklist	
Form fully completed?	
PPSN entered on form?	
Eircode entered on form?	
Birth Cert attached?	
(if applicable) Reports from HSE/NCSE	

GDPR and Data Protection- Privacy Statement

The General Data Protection Regulation (the GDPR) comes into effect on the 25th May 2018. The GDPR applies across the European Union and aims to give individuals more rights, control and understanding of how their personal data is processed.

Under GDPR the Department of Education and Skills are required to keep you informed of the types of data we hold on you and your child, the purpose it is used for, and your rights in relation to how it is processed.

The Department of Education and Skills, which provides for the education and training of people resident in the State, requires certain personal data on all learners in order to fulfil its function. For primary school pupils, this data is held on the Primary Online Database (POD). The data held on POD forms the basis of the allocation of resources to schools as well as statistical reporting on education; it is also used for research and analysis into the operation of the education system and the formation of future policies. Data is shared with the Department of Employment Affairs and Social Protection for validation purposes, and with the Central Statistics Office under Section 31 of the Statistical Act for statistical reporting and analysis.

The complete Privacy Notice, which outlines further information in relation to the data held by the Department, can be found on the Department's website at the link below, as can full details of the Department's data protection policy setting out how the Department will use your child's data, as well as information regarding your child's rights as a data subject.

<https://www.education.ie/en/The-Department/Data-Protection/>.

If you have any further queries in relation to POD or the data held therein, the POD Helpdesk can be reached at 01 889 2311 or pod@education.gov.ie